

MINUTES

GENERAL MEETING



Name:	Woolgoolga Surf Life Saving Club Incorporated
Date:	Tuesday, 10 May 2022
Time:	7:00 pm to 9:30 pm
Location:	Woolgoolga SLSC, 1 Ocean Street Woolgoolga NSW 2456
Board Members:	Les Pepper (Chair), Mick Slater, Bob Wright, Brian Sedivy, John Eyles, Meggen Matthews-Frederick, Patrick Mullan, Sue Neil
Attendees:	Bob Hunt, Colin Morley, Glynis Treuer, Grahame Burgess, Shari Genoli, Ted McCartney, Alan Stenning, Geyne Feeney
Apologies:	Luke Fluechter, Trevor Clark, John Portsmouth

1. Opening Meeting

1.1 Confirm Minutes



Nil Changes

Nil Changes

Decision Date: 10 May 2022

Mover: Mick Slater

Secunder: Sue Neil

Outcome: Approved

2. Actions from Previous Meetings

2.1 Toilet exhaust inlet vents to be covered + brick work to be sealed.

Covers have been put over the vents + sealing will be undertaken in near future.

3. Junior Activity Reports

3.1 Junior President

Not present.

3.2 Junior Club Captain

PM - Lilly Tasker represented Club at YOM in Sydney.

3.3 Junior Fundraising

GB - Raffles are starting again at Moonee Beach Hotel on rotating days (Thursday, Friday and Saturday). GB - First day is Saturday 14th May 2022 between 5-7pm. JE - No monies from sponsorship deal (\$2500) which has been outstanding for some time. GB - to follow up with MBH. GB - Outstanding boards which have been paid for will be arriving soon. GB - Access to Bank

Account whether by view only or otherwise for Registrar. MS - WSLSC is governed by the ACNC Governance, as the Director of Finance has access and a statement of transactions is already emailed to the Registrar on a daily basis access is not required (The Bank does not do view only access).

4. Board Reports

4.1 President

LP - Not much happen this month.

4.2 Vice President

BW - Nothing to report.

4.3 Director Administration

MS - Regular bills, letter from Council re: Fire Safety. MS - Grants discussed. MS - Broadpro discussed. Geyne Feeney & Alan Stenning to be added to list. John Portsmouth to be added and listed as an apology. MS - email to be sent to all Club Members re: introduction of BroadPro and informing them if interested in Minutes from Meeting to reply so they can be added to list.



Send email re: BroadPro to all Members

Send email to all members inviting replies to receive Minutes from Meetings.

Due Date: 14 Jun 2022

Owner: Mick Slater

4.4 Director Finance

Juniors Financials tendered and discussed. Senior Financials tendered and discussed. Permission to pay accounts requested.



Permission to pay accounts.

Permission to pay accounts.

Decision Date: 10 May 2022

Mover: John Eyles

Seconder: Glynis Treuer

Outcome: Approved

4.5 Director Lifesaving

Surfguard is up to date now after Patrols.

4.6 Director Training & Assessment

SN - First Aid kits need to be in first aid room due to a recent first aid incident. SN - Bronze Trainers need to update qualifications on 18th June 2022 at 09:00am. SN - Will be attending conference in coming month. SN - TAF Cert II update can be done through SLSNSW - Member - Education - TAF Re-endorsement.

4.7 Director Surf Sports

Thanks to Ted, Brian, Grahame And the Silver Salties on Club Championship day.

4.8 Director Youth

Nothing to report.

5. Other Reports

5.1 Education

Thanks to everybody for helping out on bronze course, we had 4 x members + 2 x Minne Water + 3 x Red Rock. New cabinet to be purchased for first aid equipment, location to be determined.



New cabinet for first aid equipment

New cabinet to be purchased.

Decision Date: 10 May 2022
Mover: Sue Neil
Seconder: Glynis Treuer
Outcome: Approved



Purchase new cabinet for first aid equipment.

Order new cabinet.

Due Date: 14 Jun 2022
Owner: Les Pepper

5.2 Boat Captain

TC is away for 5 months and is an apology. MMF - Come and try Sunday 15th May 2022 at 08:00am. MMF - Whippets made it to the second semi final. MMF - U19 females got out the back in high seas, well done. MMF - Ordered new boat with deposit being paid. LP - All purchases must go through meeting and not by phone calls. JE - The deposit for new boat, Aussie Entry Fee, Repair to equipment leaving the Boat Account negative. LP - Monies received for a specific item must be spent on that item and not spent on other items. MMF - To follow up re: State carnival refund. GB - Split monies between Juniors & Seniors.



Motion: The Country Grant from SLSNSW be divided equally between ...

Motion: The Country Grant from SLSNSW be divided equally between Juniors and Seniors.

Decision Date: 10 May 2022
Mover: Meggen Matthews-Frederick
Seconder: Grahame Burgess
Outcome: Approved



Split monies from Country Grant between Seniors & Juniors

Divide monies from Grant between the two.

Due Date: 14 Jun 2022
Owner: John Eyles



Follow up re: State Refund

Follow up re: State Refund.

Due Date: 14 Jun 2022
Owner: Meggen Matthews-Frederick



Club to cover Boats outstanding Invoices

Club to cover Boats outstanding Invoices on condition monies is paid back upon receipt.

Decision Date: 10 May 2022
Mover: John Eyles
Seconder: Les Pepper
Outcome: Approved



Pay outstanding Invoices for the Boats.

Pay outstanding Invoices for the Boats.

Due Date: 14 Jun 2022
Owner: John Eyles

5.3 First Aid

GT - End of season first aid room gear inspection done with the assistance of Sue Neil. GT - A list of items we need will be given to Mick Slater to purchase. GT - There are oxygen cylinders to be returned. I need to find out how this is handled. GT - An out of hours first aid incident happened and the first aid kit was not in first aid room. GT - The person handling the incident suggested labelling the first aid items in the cupboard for easy access. GT - I am currently looking for suitable storage containers to make it easy to locate items in an emergency. GT - I have made a temporary box full of items I feel would cover most injuries. GT - I labelled it and placed it on the aluminium sink in the first aid room. MS - Club could purchase another first aid kit.



Purchase new first aid equipment for first aid room.

Purchase new first aid equipment for first aid room.

Decision Date: 10 May 2022
Mover: Mick Slater
Seconder: Les Pepper
Outcome: Approved



Purchase First Aid Kit

Order new First Aid Kit.

Due Date: 14 Jun 2022
Owner: Mick Slater



O2 Bottles Replaced

To replace O2 Bottles with supplier.

Due Date: 14 Jun 2022
Owner: Glynis Treuer

5.4 Registrar

TM - Transfers discussed. Bronte Cameron has now been finalised.

5.5 Communication

MS - Radios to be serviced. LP - GRN Radio system differed for 12 months due to technical issues.



Send Radios for Service

Send Radios to authorised service centre when notified by SLSNSW.

Due Date: 9 Aug 2022

Owner: Mick Slater

5.6 Board & Ski

BH - Ski sessions going well. BH - Will try and do a 'Come & Try Day'. BH - Old Ski's discussed for display. BH - Paddle holders have been installed on ski rakes.

5.7 Silver Salties

CM - The Silver Salties Coordinators are moving on. CM - Silver Salties will continue with 45 x Clubs participating. CM - Revolution Sports System will continue. CM - Funding has now finished and individual clubs have to find sponsorship. CM - SLSA will cover insurance as long as members are enrolled on Revolution Sports System. CM - SLS has informed him Associate Members are not covered by Insurance. LP - To follow up with SLS. CM - SLSA is trying to find a national sponsor. CM - Sharon Deans will be the replacement coordinator. CM - The boaties have been assisting with water safety, thanks to Nicole McKay. CM - Nana Glen, father and son day has been postponed to 28th May 2022.



Insurance Cover for Associate Members

To follow up with SLS to ascertain whether Associate Members are covered by Insurance.

Due Date: 14 Jun 2022

Owner: Les Pepper

5.8 Social Committee

MMF - See attachment. MMF - Discussions took place re: fundraising events for upstairs. MS - All bookings to go through Events Manager - Nicole. MS - Completion of the RSA and Approved Managers Course will provide information on what can be done and will assist with deciding the type of events you can hold in a licence premises.



To complete RSA & Approved Manager Courses

These courses will provide information of the type of events that can be held in a licence premises and the club's responsibilities to comply with the relevant Legislation.

Due Date: 14 Jun 2022

Owner: Meggen Matthews-Frederick

5.9 Gear Steward

No Gear Steward.

6. Branch

6.1 Meeting 20.04.2022

SN - State Conference. Glynis, Mick and Geyne expressed interest. SN - Rash Vests for Nippers from Newcastle Permanent. SN - SLSNSW are reviewing their constitution.

7. General Business

7.1 Ocean Classic

To be held on 19 & 20 November 2022. Carnival will include skis. GF - Presidents signature required for special events form.



Sign Special Events Form

Sign SLSNSW Special Events Form.

Due Date: 14 Jun 2022

Owner: Les Pepper

7.2 Sponsorships

GF - Clubs sponsors ask why they were not included in the last boat carnival. GF - Discussions about having an information night, invitation to everybody and discuss sponsorship on night.



Invitation To All Sponsors

Invitation to Carnival Information Night extended to all Sponsors.

Decision Date: 10 May 2022

Mover: Geyne Feeney

Seconder: Les Pepper

Outcome: Approved

7.3 External Toilet

GF - External toilet. LP - plans completed, waiting on quotes to apply for DA. LP - Not a public toilet, Kiosk customers only.



Follow Up On Quotes

To follow up on quotes with contractors so DA Application can be compiled and submitted.

Due Date: 14 Jun 2022

Owner: Les Pepper

7.4 New Poster for Members Door

GF - New posters for Members front door. MS to purchase from SLSNSW.



Purchase new poster

Order new poster

Decision Date: 10 May 2022

Mover: Patrick Mullan

Seconder: Mick Slater

Outcome: Approved



Purchase new poster

Order new poster from SLSNSW.

Due Date: 14 Jun 2022

Owner: Mick Slater

7.5 Down pipe leaking

BH - Pipe needs to be sealed outside Hub Cafe. LP to follow up with plumber.



Down pipe leaking

Follow up with plumber

Due Date: 14 Jun 2022

Owner: Les Pepper

7.6 Patrol Shelter

MMF - Patrol shelter discussed. LP - Letter to council to be sent from Club.



Letter to Council - Patrol Shelter

Send letter - Patrol Shelter.

Due Date: 14 Jun 2022

Owner: Mick Slater

7.7 External Light Left On

SN - External lights left on Friday night. MS - turned off on Saturday.

7.8 Hub Cafe Operating Hours

CM & AS - Hub Cafe operating hours. LP - lease does not cover operating hours but HC pays rent every week, WSLSC has no control with this issue.

7.9 To Do Items Not Been Done

AS - Geyne & Sue mentioned items in General Business ie. First Aid Cabinet or Photo Board downstairs, things seem to get missed. TM - Things are brought up until item gets done. MS - BroadPro should assist to prevent that from occurring.



Photo Board

Produce photo board.

Due Date: 14 Jun 2022

Owner: Mick Slater

7.10 Purchase New Big Bus

PM - Purchase new bus. LP - small bus has been sold and new big bus will be purchased but not at the moment due to price (approximately \$100,000).

7.11 Cudgen SLSC

TM - Cudgen SLSC Members have expressed interest in staying at the club overnight next season due to past accommodation being sold. LP - written permission is to be received but concept is approved in the first instance.



Cudgen SLSC

To follow up with Cudgen SLSC.

Due Date: 14 Jun 2022

Owner: Ted McCartney

8. Close Meeting

8.1 Close the meeting

Next meeting: General Meeting - 14 Jun 2022, 7:00 pm

Signature: _____

Date: _____